

Dumas ISD Teacher Of The Visually Impaired Job Description

Job Title: Teacher Of The Visually Impaired **Wage/Hour Status:** Exempt
Reports to: Director of Special Education **Pay Grade:** 7
Dept./School: Assigned Campus(es) **Date Revised:** 9/7/06

Primary Purpose:

Plan and provide services to students with visual impairments. Assess students and provide therapeutic intervention to eliminate or reduce problems that interfere with their students’ ability to derive full benefit from the educational program.

Qualifications:

Education/Certification:

Certified by the Texas Education Agency to Teach the Visually Impaired

Special Knowledge/Skills:

Ability to use the accepted tests and measurements to assess visual impairments and conditions
 Ability to instruct and manage student behavior
 Excellent organizational, communication, and interpersonal skills

Major Responsibilities and Duties:

Program management

1. Screen referrals for functional vision performance.
2. Administer functional vision assessment and learning media assessment and technology assessment.
3. Provide direct instructional services with visually impaired students as outlined on the IEP. Services may include instruction in these areas:

<i>Keyboarding</i>	<i>Concept development</i>	<i>Adaptive VH skills</i>
<i>Daily Living Skills</i>	<i>Braille</i>	<i>Career/vocational skills</i>
<i>Abacus</i>	<i>Technology training</i>	<i>Low vision devices</i>
<i>Social skills</i>	<i>Efficient use of vision</i>	

4. Order Brailed materials and tangible apparatus.
5. Supply classroom teachers with equipment and supplies specific to visually impaired students.
6. Assist with registration of visually impaired students with the following services:

Library of Congress (Talking Books)
Texas Education Agency (quota funds for VI students)
Recordings for the Blind
Lion’s Club Camp in Kerrville

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*Texas School for the Blind and Visually Impaired (summer school program)
Commission for the Blind*

7. Perform other responsibilities that may be assigned in order to maintain an efficient program.
8. Serve as a member of the Admission, Review, Dismissal (ARD) meetings and participate as one of the appraisal representatives for the VI students.
9. Maintain data information for evaluation and planning purposes.
10. Exemplify high standards of professional conduct.
11. Maintain open communication with supervisory and other administrative personnel.
12. Actively participate in curriculum development efforts, professional growth options, and appropriate organizational activities.
13. Develop and coordinate a continuing evaluation of visually impaired services and make changes based on the findings.
14. Perform other duties as assigned.

Consultation

15. Counsel and involve parents in the educational process.
16. Collaborate with classroom teachers to plan and implement classroom activities.
17. Provide professional development in assigned schools to help school personnel identify and understand visual deficits in students.
18. Communicate effectively with colleagues, students, and parents regarding the accomplishment of therapy goals and needs of the student6. Consultation services with the following:

<i>Classroom teachers</i>	<i>Potential job site personnel</i>	<i>Ophthalmologist</i>
<i>Parents</i>	<i>Low vision specialists</i>	<i>Classroom teachers</i>
<i>Other district persons</i>		

Student Management

19. Create an environment conducive to learning and appropriate for the maturity level and interests of students.
20. Establish control and administer discipline according to the Student Code of Conduct and student handbook.

Program Management

21. Develop and coordinate a continuing evaluation of visually impaired services and make changes based on the findings.

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Administration

- 22. Compile, maintain, and file all physical and computerized reports, records, and other required documents.
- 23. Comply with policies established by federal and state laws, State Board of Education rule, and board policy.
- 24. Comply with all district and campus routines and regulations.
- 25. Participate in professional development activities to improve skills related to job assignment.

Supervisory Responsibilities:

None

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Regular districtwide travel to multiple work locations as assigned; moderate lifting and carrying.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved by _____ Date _____

Reviewed by _____ Date _____