

RELATIONS WITH PARENTS OR PARENTS' ORGANIZATIONS: **GE-R**

Parent organizations and booster clubs may be formed to promote the school program or to complement a particular student group activity.

Each such organization must submit the following to the campus principal for review.

1. The constitution and by-laws of the organization.
2. A list of all activities and fund-raisers, annually.
3. The budget of the organization, annually.

Such organizations must agree to abide by all applicable District, campus and UIL guidelines.

LIAISON

The faculty sponsor of a student group will serve as the liaison between any group formed in connection with a student group and the District; otherwise, the principal will serve as the liaison.

A current list of officers of each organization will be kept on file in the superintendent's office of the school involved. The list shall include the name, address, phone number and e-mail address (if available) for each officer.

REQUESTS FOR FUND-RAISING ACTIVITIES

An organization desiring to conduct a fund-raising activity in a District school must submit to the Superintendent or designee a notification containing the following information (See GE-Exhibit):

1. Organization.
2. Project description.
3. Starting and ending dates of fund-raiser.
4. Name of sponsoring organization and representative.
5. Student involvement and time commitment.

This request must be submitted at least 14 days prior to the proposed activity.

Each request for approval of a fund-raising activity must be made separately.

BOOSTER CLUBS

District booster clubs will:

1. Be voluntary and support student activities of the school.
2. Submit all scheduled activities for review to the Superintendent or designee prior to September 1 of each school year or not later than 14 days prior to the activity.
3. Use school facilities only with the prior approval by the Superintendent or designee.
4. Not attempt to influence District employees in the administration of duties.
5. Comply with administrative regulations and Board policy when offering money or gifts to the District. (See CDC)
6. Pay all taxes and other debts incurred by the organization.
7. Submit copies of its annual financial statements to the Superintendent by Sept. 1 of each school year.
8. Assume liability for any and all personal injuries or property damage arising from their activities.