

**INSTRUCTION /ASSEMBLIES: EMI-R2**  
**(INCLUDING, BUT NOT LIMITED TO RELIGIOUS ENTITIES)**

Parties or individuals interested in having an activity considered for approval by a campus principal shall secure in writing the permission of the superintendent prior to visiting the respective campus principal(s). The permission of the superintendent to visit a campus shall not be construed as approval of the proposed activity.

The following parameters shall be considered by the campus principals upon receipt of a request to provide an assembly or instruction, including, but not limited to that which could be considered to have a religious format and/or foundation.

1. Anyone wishing to present a program shall present the entire program in writing or on audio tape, including script, to the principal at the time the application to give the program is made. A written application must be filed.
2. Application to present a program must be in the hands of the principal involved four weeks (28 days) prior to the date of the proposed program.
3. The principal, using all resources necessary including campus council approval, shall make a decision whether the application for the program meets standards of Policy EMI, within one week (7 days) after receipt of the application; or one week prior to requested date of performance, whichever is later.
4. Appeal of the principal's decision shall be through regular channels of principal, superintendent and school board.