

ENERGY MANAGEMENT**CLB-R****Set Back Temperatures**

District wide unoccupied setback of 55° except for the following areas:

- A. Unoccupied set back temperature 60° (Attachment A)
- B. Unoccupied set back temperature – discretion of operations department during adverse weather condition period. The setback temperature should be for a period of no more than 48 hours prior to and within 48 hours after conditions clear. During normal weather conditions the unoccupied set back temperature shall be 55°. (Attachment B)

Occupied Mode Schedule

- The occupied mode facility schedule is outlined on attachment C.
- Restrooms and hallways at HS/JH will have an occupied set point of 69° year round, sensors are blocked: 67°-72°.

Summer Shut Down

- Campus facilities shall be set to the unoccupied mode as of the end of the last day of school.
- Central Office – Operations office remain in occupied mode.
- Field House – Coaches office – remain in occupied mode.
- Summer School facilities will remain in the occupied mode determined by a schedule developed by the Superintendent.
- Exceptions shall be considered for approval by the Superintendent or designee upon receipt of work order signed by an Administrative team member.
- Walk in freezers, ice machines (field house/HS training exempt), water heaters and drinking fountains shall be shut down as soon as possible after the last day of school.

Energy Conservation – Coffee Makers, Lamps, Microwaves, Refrigerators and Other Appliances in classrooms and/or offices for individual use

Coffee makers, microwaves, refrigerators and other appliances are to be located in convenient, central locations that are accessible to staff members in identified work locations and not in classrooms and/or offices for individual use. See the guidelines below for staff that would like to utilize a microwave or refrigerator in their classroom for individual use. “Central locations” will be determined by the Principal and Energy Manager in consultation with staff members. Staff members who need a refrigerator for medical reasons must provide documentation from their physician to their campus principal. The campus principal will provide a roster of staff members that qualify for the medical exemption to the energy manager.

Only 1 lamp will be allowed in a classroom and/or office. However, if the classroom has no outside windows 2 lamps will be allowed in the classroom. Lamps (desk, pole, etc.) that are designed to utilize only one light bulb are the only ones that will be allowed in a classroom and/or office.

Staff members will be given the option to choose to have a microwave or refrigerator in their classroom and/or office for individual use; however the following guidelines will apply:

DUMAS ISD – REGULATIONS

08/19/2016

- there will be a \$35.00 administrative fee payable at the beginning of each school year;
- there will be no administrative fee charged for a microwave;
- the refrigerator cannot be larger than 2-cubic-feet in size; and
- the refrigerator will not have to be cleaned out and unplugged at either the Christmas break or spring break since the fee is for the entire school year.

Special Event Scheduling – School Related

- Events of 2 hours or less will require the use of the 30 minute option available on room control unit, except for HS South gym which is set at 65° heat - 75° cooling.
- Events of more than 2 hours will be scheduled to the occupied mode for the duration of the activity upon receipt of written work order or phone call request by an administrator to the operations dept.

Rental Agreement

- Activities for which a rental agreement has been made will require scheduling to the occupied mode for a period outlined in the rental agreement.

SENSORS NOT CONTROLLED AUTOMATICALLY BY ENERGY MANAGEMENT COMPUTER. (THESE SENSORS ARE PROGRAMMABLE THERMOSTATS WITH LOCK BOXES.) 40 UNITS:

DUMAS HIGH SCHOOL

RM. 144	RM. 150	RM. 152	RM. 154
RM. 155	RM. 156	RM. 158	PORT. 164 & 165
PORT. 162 & 163	MIDDLE GYM	CRACKER BOX GYM	

JR. HIGH SCHOOL

WEST GYM			
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CACTUS ELEMENTARY

PORT. A & B	PORT. 8A & 8B	PORT. 9A & 9B	PORT. 42 & 43
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GOLF COURSE AT PHEASANT TRAILS

PORT. 38 & 40			
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GREEN ACRES ELEMENTARY

PORT. 36 & 37	RM. 50		
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HILLCREST ELEMENTARY

PORT. 200 & 201			
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MORNINGSIDE ELEMENTARY

PORT. 45 & 46			
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SOFTBALL FIELD

PORT. 160 & 161			
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SUNSET ELEMENTARY

PORT. 140 & 141			
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STADIUM

FIELD HOUSE	VISTIOR DRESSING RM.	HOME CONCESSION	DEMON DOME
WEIGHT RM.			

Identified Areas during Extreme Weather that are Controlled by Energy Management Computer: 38 units

High School

Rm.142	Rm.146,148 (One Unit)	Ag Office/Restroom		
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Green Acres Elementary

Rm.30	Rm.33	Rm.34	Rm.41
Rm.43	Rm.46	Rm.52	Rm.54
Rm.57	Rm.62	Rm.64	Rm.66
Teachers' Lounge			

Hillcrest Elementary

Nurse's Office	NW Restroom	NW Storage Rm.	Teachers' Lounge
Kitchen	Rm. 14	Rm.15	Rm.20

Morningside Elementary

Rm.4	Rm.7	Rm.9	Rm.12
Rm.14	Rm.16	Rm.21	Rm.23
Rm.26	Rm.30	Rm.31	Rm.33
Rm.35	Teachers' Lounge		

**Energy Management
Occupied Mode
EMS and Programmable Thermostats Schedules**

Elementary Campuses:

Location	Schedule	Cactus	GA	HC	MS	Sunset
Office	7:00am 4:00pm	X	X	X	X	X
Campus	7:00am 4:00pm	X	X	X	X	X
Cafeteria / Kitchen	6:00am 2:00pm	X	X	X	X	X
Gym	7:00am 4:00pm	X	X	X	X	X
Restrooms	7:00am 4:00pm	X	X	X	X	X

Intermediate School & Secondary Campuses:

Locations	Schedule	HS	JH	IS
Office	7:00am-4:00pm	x	x	x
Campus	7:00am-4:00pm	x	x	x
Cafeteria / Kitchen	6:00am-2:00pm	x	x	x
Gym	7:00am-4:00pm	x	x	x
Locker Rooms	7:00am-4:00pm	x	x	x
Hallways/ Restrooms	7:00am-4:00pm	x	x	x
Auditorium	Only By Request	x	x	NA

Facilities:

Locations	Schedule
Central Office	7:00am -5:00pm
Demon Dome	7:00am-4:00pm
Field House	7:00am-6:00pm
New West Dressing Facility	7:00am-6:00pm
Operations Office	7:00am-5:00pm
Transportation Shop	5:30am-5:30pm